



Evans City/Seven Fields Regional Police  
Meeting Minutes  
January 19, 2015 (Seven Fields)

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Members Present: Jennifer Sikora, Kim Armstrong, Lee Dyer, Dean Zinkhann, Chief McCombs, Michael Baer, Tom Smith, Matt Racunas, Nadine Grabe, Secretary

Jen Sikora made a motion to approve the minutes from December 22, 2014 as presented. Kim Armstrong seconded the motion. Motion carried.

The Commission's insurance company is asking that EC/SF Regional Police Personnel Manual be updated to reflect the changes in structure for the department. Tom Smith and the Chief will be getting with Matt Racunas to get this completed in the next week or two.

EC/SF Regional Police Department Annual IT services quotes from Perfection Services, Inc. (\$6681.00 for the server and annual IT services) and Nellcom Technologies (5,877.99 for Cloud back up and 10 desktop monitoring). Jen Sikora made a motion to approve contracting with whomever submits the lowest bid for services provided as requested per the ECSF Regional PD necessities. Dean Zinkhann seconded the motion. Motion carried.

EC/SF Regional Police Department Work Scheduling. All part-time officers were given a form to be completed monthly to notify the Chief of their availability. Chief explained that some of the officers had already submitted their availability prior to this new form being distributed. February's schedule is complete and will be distributed.

EC/SF Regional Police Department Part Time Officer hirings. Due to the cost of advertising in the Post Gazette and on Moster.com, Tom Smith suggested the possibility of posting the job position on PA Career Link as this is a free advertising forum. The ad has been posted on the ECSF Regional PD's web site. Chief will also send the information to the Sheriff's Department and to Charles Fleischer to have a mass mailing sent out.

Lee Dyer made a motion to approve payment of bills as presented. Jen Sikora seconded the motion. Motion carried.

Jen Sikora made a motion to adjourn to executive session at 5:55 p.m. Lee Dyer seconded the motion. Motion carried.

Kim Armstrong made a motion to return to open session at 6:23 p.m. Lee Dyer seconded the motion. Motion Carried.

Kim Armstrong made a motion to adjourn at 6:25 p.m. Lee Dyer seconded the motion. Motion carried.

Respectfully submitted,

Nadine Grabe,  
ECSF Regional PD Secretary