



**Evans City Seven Fields
Regional Police Department**
204 B South Jackson St.
Evans City, Pa. 16033
(724) 538-8055 Office
(724) 538-9760 Fax
www.ecsfr regionalpd.org



We consider applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, marital status, or any other legally protected status. Applicants requiring accommodation in the application or hiring process should contact the Police Department.

(PLEASE PRINT)

Date: _____

Name: _____ SS #: _____

Current Address: _____

Phone Number: (____) _____ (____) _____
No. Street City County State ZIP
Home Cell

Position applied for: _____ Salary/Wage Desired: _____

Are you available to work: Full Time Part Time Shift Work

On what date would you be available for work? _____

Are you over 21? Yes No

Are you a U.S. citizen or otherwise lawfully authorized to be employed in this country? Yes No

Proof of citizenship or immigration status will be required upon employment

Have you ever filed an application or been employed with us before? Yes No

If yes, give date: _____

Do you have any relatives employed with us? Yes No

If yes, give name: _____

Are you currently on "lay-off" or furlough status and subject to recall? Yes No

Are you able to work overtime hours (coming out early for your shift, holding over after your shift, being called out or being scheduled for overtime)? Yes No

If no, please explain: _____

Do you have a valid PA Driver's License? Yes No

Have you ever been convicted of a felony or misdemeanor? Yes No

Conviction will not necessarily disqualify an applicant from employment.

If yes, please explain: _____

Are you currently employed? Yes No

If yes, may we check references at your present employer? Yes No

How did you learn about us? ___ Advertisement ___ Friend ___ Relative ___

Other _____

Do you have special skills or experience? Professional Designations/certifications/licenses (list)___

_____ Dictation _____ Typing/WPM _____ Computer/Programs _____

EDUCATION

	Name & Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Undergraduate College				
Graduate Professional				
Other (specify)				

Describe any relevant special job-related skills, training, and qualifications acquired from employment, volunteer activities, skilled trades, etc.

Describe any job-related training received in the United States military.

Are you requesting consideration of Veteran's status? Yes No

(Note: per decisions of Pennsylvania's Supreme Court, preference for veterans is limited to entry level employment.)

If you are, provide the following information:

Date of Discharge: _____ Type of Discharge: _____
 (Verification of Veteran's status may be required.)

EMPLOYMENT EXPERIENCE

Start with your present or last job. Give the name(s) of your immediate supervisor(s). Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status. **If you need additional space, please continue on a separate sheet of paper.**

EMPLOYMENT EXPERIENCE (Continued)

1. Employer		Dates Employed		Work Performed
Address		From	To	
Telephone Number(s)		Hourly Rate/Salary		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				
2. Employer		Dates Employed		Work Performed
Address		From	To	
Telephone Number(s)		Hourly Rate/Salary		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				
3. Employer		Dates Employed		Work Performed
Address		From	To	
Telephone Number(s)		Hourly Rate/Salary		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				

ADDITIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application.

Do you have any relatives that work at the Department?

Yes No

If yes, who? _____ Relationship: _____

REFERENCES

Personal References

1.		
	(Name)	(Telephone)
	(Address)	
2.		
	(Name)	(Telephone)
	(Address)	
3.		
	(Name)	(Telephone)
	(Address)	

Professional References

1.		
	(Name)	(Telephone)
	(Address)	
2.		
	(Name)	(Telephone)
	(Address)	
3.		
	(Name)	(Telephone)
	(Address)	

If you have been provided a job description, are you able to perform the essential functions of the job with or without accommodations?

Yes No

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I understand that this employment application shall be considered valid for a period of time not to exceed ninety (90) days. If I still desire a position with the Evans City Seven Fields Regional Police Department after this employment application expires, it will be my duty to complete a new employment application and file it with the Department.

I hereby understand and acknowledge that, unless otherwise defined by applicable law or collective bargaining agreement, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. (The Employer does not discipline employees, including at-will employees, on the basis of race, color, religion, gender, national origin, age, disability, marital status in retaliation for making an employment discrimination claim or utilizing statutorily protected or case law protected rights.)

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all published and inherent rules and regulations of Evans City Seven Fields Regional Police Department.

Signature of Applicant

Date

THANK YOU FOR APPLYING FOR EMPLOYMENT WITH THE Evans City Seven Fields Regional Police Department

PLEASE NOTE: This Employment Application can be printed from
our website at www.ecsfregionalpd.org

Evans City Seven Fields Regional Police Department Employment Application

WE ARE AN EQUAL OPPORTUNITY EMPLOYER