



Evans City/Seven Fields Regional Police  
Meeting Minutes  
January 23, 2017 (Seven Fields)

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Members Present: Kim Armstrong, Jen Sikora, Dean Zinkhann, Mike Baer, Lee Dyer, Dawn Servello, Tom Smith, Chief McCombs, Secretary, Nadine Grabe and Solicitor, Matt Racunas, via phone conference call.

Kim Armstrong made a motion to accept the meeting minutes from December 19, 2016. Lee Dyer seconded the motion. Motion carried.

Kim Armstrong made a motion to approve the January payables as presented. Dawn Servello seconded the motion. Motion carried.

Michelle Davis and Alexis Eichelsbacher were present for a final interviews with Commission members.

Kim Armstrong made a motion to approve the 2016 Audit Proposal from Hosack, Specht, Muetzel & Wood LLP in the amount of \$3,400.00. Lee Dyer seconded the motion. Motion carried.

December police calls for service were reviewed.

2016 Budget Analysis shows that the books will close with \$51,176.26 to the good this past year. The commission will re-visit at the February meeting, the option of leaving the surplus in the commission's account or to refund each municipality a portion.

Reorganization portion of the meeting:

Lee Dyer nominated Kim Armstrong to hold position of Chair with Jen Sikora seconding the nomination. Nomination accepted by Kim Armstrong. Roll Call vote: Dean Zinkhann; Yes, Mike Baer; Yes, Lee Dyer; Yes, Kim Armstrong; Yes, Jen Sikora; Yes, Dawn Servello; Yes. Kim Armstrong will be Chair for 2 year term.

Kim Armstrong nominated Jen Sikora to hold position of Vice Chair with Lee Dyer seconding the nomination. Nomination accepted by Jen Sikora. Roll Call vote: Dean Zinkhann; Yes, Mike Baer; Yes, Lee Dyer; Yes, Kim Armstrong; Yes, Jen Sikora; Yes, Dawn Servello; Yes. Kim Armstrong will be Chair for 2 year term.

Kim Armstrong nominated Mike Baer to hold position of Secretary with Lee Dyer seconding the nomination. Nomination accepted by Mike Baer. Roll Call vote: Dean Zinkhann; Yes, Mike Baer; Yes, Lee Dyer; Yes, Kim Armstrong; Yes, Jen Sikora; Yes, Dawn Servello; Yes. Kim Armstrong will be Chair for 2 year term.

Jen Sikora made a motion to adjourn to executive session at 5:44 p.m. Kim Armstrong seconded the motion. Motion carried.

Kim Armstrong made a motion to return to public session at 6:10 p.m. Jen Sikora seconded the motion. Motion carried.

Dawn Servello made a motion to hire Michelle Davis as a Part Time Police Officer with the Evans City Seven Fields Regional Police Department. Mike Baer seconded the motion. Motion carried.



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Kim Armstrong made a motion to hire Alexis Eichelsbacher conditionally as needed. Dawn Servello seconded the motion. Motion carried.

Jen Sikora made a motion to approve memorandum of understanding and agreement for donation of vacation, sick and/or personal time between the Evans City Seven Fields Regional Police Commission and the Evans City Wage & Policy Unit, with a saidforth officer in agreement. Mike Baer seconded the motion. Motion carried.

Lee Dyer made a motion to approve payment of \$250.00 for a Civility In The Workplace workshop for the officers of the Evans City Seven Fields Regional Police Department. Jen Sikora seconded the motion. Motion carried.

Kim Armstrong made a motion to adjourn the meeting at 6:20 p.m. Jen Sikora seconded the motion. Motion carried.

Respectfully submitted,

Nadine Grabe,  
ECSF Regional PD Secretary