



Evans City/Seven Fields Regional Police
Meeting Minutes
June 19, 2017 (Seven Fields)



Members Present: Kim Armstrong, Jen Sikora, Dean Zinkhann, Lee Dyer, Mike Baer, Dawn Servello, Tom Smith, Chief McCombs, Secretary, Nadine Grabe and Solicitor, Matt Racunas via phone conference.

Jen Sikora made a motion to approve the May 22, 2017 meeting minutes as presented. Lee Dyer seconded the motion. Motion carried.

Jen Sikora made a motion to approve the June Payables as presented. Mike Baer seconded the motion. Motion carried.

Mike Bear questioned if the location listed on the Calls for Service report was the location of the call or the location of the violation.

Quotes from ADP Payroll Services and Keystone Payroll Services including a timeclock service. After some discussion Lee Dyer made a motion to accept ADP's quote for services at \$2,455.30 per year. Jen Sikora seconded the motion. Motion carried.

Pricing for QuickBooks accounting software was obtained. Jen Sikora made a motion to purchase QuickBooks at the best possible price. Mike Baer seconded the motion. Motion carried.

Tom Smith sent an e-mail with information and recommending that the Commission sends Sergeant Myers and Corporal Longdon to the High Impact Supervisor Training at the Allegheny Police Academy provided by Penn State Justice & Safety Institute. Jen Sikora made a motion to approve sending both the Sergeant and Corporal to the 3 day training in October 2017. Mike Baer seconded the motion. Motion carried.

Kim Armstrong made a motion to adjourn to executive session at 5:30 p.m. Jen Sikora seconded the motion. Motion carried.

Jen Sikora made a motion to return to public session at 5:39 p.m. Lee Dyer seconded the motion. Motion carried.

Kim Armstrong made a motion to adjourn the meeting at 5:40 p.m. Jen Sikora seconded the motion. Motion carried.

Respectfully submitted,

Nadine Grabe,
ECSF Regional PD Secretary