



Evans City/Seven Fields Regional Police

Meeting Minutes

November 20, 2017 (Seven Fields)

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Members Present: Kim Armstrong, Jen Sikora, Dean Zinkhann, Lee Dyer via phone, Mike Baer, Tom Smith, Chief McCombs, Secretary, Nadine Grabe and Solicitor, Matt Racunas via phone

Kim Armstrong made a motion to approve the October 23, 2017 as presented. Mike Baer seconded the motion. Motion carried.

Kim Armstrong made a motion to approve the payables as presented. Mike Baer seconded the motion. Motion carried.

Evans City Seven Fields Calls for service are reviewed by Commission members. No questions or comments regarding the calls were heard.

Julio Valcarcel, representing Salex ES was in attendance to present the Plate Reader presentation. The system essentially constantly takes photos of license plates and runs the characters against a hot list provided by the PSP, FBI etc. Lifespan of the plate readers is estimated at 5 to 7 years depending on usage and care. There is a 2 or 3 camera system and the advantages of both systems were discussed. The department will be able to retain the information as long as the storage facility has room, that would need to be a policy determined by the department. Tom Smith makes note to Commission members that Cranberry Township has 3 readers in their fleet and other neighboring departments are also adding them to their fleet.

Jen Sikora made a motion to move forward with the purchase of the plate reader, exploring the 3 camera option, financing for 4 years with an annual payment of \$5,300.75. Mike Baer seconded the motion. Sikora, Baer & Zinkhann vote yes, with Armstrong and Dyer voting no, motion carried.

Jen Sikora made a motion to approve the purchase of ammunition in the amount of \$1,610.28 to replenish the departments supply after recently qualifying officers. Kim Armstrong seconded the motion. Motion carried.

Corporal Longdon requested to attend the Police Supervisory In Service Training for the dates of January 22, thru January 26<sup>th</sup> to be held in Allison Park, for an amount of \$715.00 per person. With the Chief being out for surgery during this time, Tom Smith would like to table this item until a better suited time for the department. Jen Sikora made a motion to table this subject until it better suits the department. Kim Armstrong seconded the motion. Motion carried.

Tom Smith will be scheduling 6 Full Time interviews for December 18<sup>th</sup>, with 3 candidates being from within our current department.

Jen Sikora made a motion to approve the Regional Police Departments 457 Plan with Voya Financial. Dean Zinkhann seconded the motion. Motion carried.



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Lee Dyer requested that Tom Smith supply the actual costs of Police Service for the Octoberfest parade and the Car Cruise and the Halloween Parade. The total cost of all three days of service were \$1,004.52. Lee Dyer suggested that discussion could be held at a later date whether or not such services warranted billing each municipality for such services. Mike Baer made a motion to renew the UPMC EAP Contract. Jen Sikora seconded the motion. Motion carried.

A hand out was given to Commission Members that was created to explain the services provided by the Evans City Seven Fields Regional Police Department when outside Municipalities' inquire about obtaining services.

Kim Armstrong made a motion to advertise the presented 2018 Meeting Dates with the Butler Eagle. Jen Sikora seconded the motion. Motion carried.

Mike Baer made a motion to purchase a video camcorder for documenting evidence and/or recording interviews of victims or suspects, not to exceed \$450.00. Dean Zinkhann seconded the motion. Motion carried.

Kim Armstrong made a motion to adjourn to executive session at 6:27 p.m. to discuss a personnel matter. Jen Sikora seconded the motion. Motion carried.

Jen Sikora made a motion to return to public session at 6:38 p.m. Kim Armstrong seconded the motion. Motion carried.

Lee Dyer made a motion to utilize one Officer for the day shift while Chief McCombs is out on a medical leave during December thru May. Dean Zinkhann seconded the motion. Lee Dyer voted yes, with Kim Armstrong, Jen Sikora, Mike Baer and Dean Zinkhann voting no. Motion fails.

Jen Sikora made a motion to adjourn the meeting at 6:41 p.m. Kim Armstrong seconded the motion. Motion carried.

Respectfully submitted,

Nadine Grabe,  
ECSF Regional PD Secretary