



Evans City/Seven Fields Regional Police

Meeting Minutes

February 26, 2018 (Seven Fields)

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Members Present: Lee Dyer, Mike Baer, Kim Armstrong, Dawn Servello, Jen Sikora, Tom Smith, Secretary, Nadine Grabe and Solicitor, Matt Racunas via phone conference call. Chief McCombs was in the audience.

Kim Armstrong made a motion to approve the January 22, 2017 minutes as presented. Mike Baer seconded the motion. Motion carried.

Jen Sikora made a motion to approve the payables as presented. Lee Dyer seconded the motion. Motion carried.

Evans City Seven Fields Calls for service are reviewed by Commission members. There were no comments regarding the submitted report.

The 2017 4<sup>th</sup> Quarter Budget analysis was given to Commission members. Tom Smith noted that Evans City Borough was given a credit for the overage of Pension Funds contributed. He also reviewed some of the more notable overages and shortages and is pleased with the final budget outcome for 2017. Commission member Lee Dyer asked if there were any expectations of a refund/credit to the municipalities? At this time Mr. Smith isn't ready to discuss that until the Radio System Update final numbers are released in the 2<sup>nd</sup> or 3<sup>rd</sup> Quarter of 2018.

Workers Compensation Audit was completed by Selective Way Insurance Company. Jen Sikora made a motion to approve the report submitted by Selective Way Insurance Company. Lee Dyer seconded the motion. Motion carried.

Corporal Longdon submitted a request for maintenance items for the Police Communication Radios to sustain the department until the new radio program is implemented. Jen Sikora made a motion to purchase the items requested for an amount of \$629.82. Mike Baer seconded the motion. Motion carried.

Office Mazzanti brought a grant opportunity to the attention of the Department for a fingerprint scanner that would be available for use for one year at no cost to the department and after the initial year it would be an estimated cost of \$1,000.00 per year moving forward. This is another opportunity for our department to use technology in the field. Matt Racunas reviewed the policy and did not have a problem with it. Lee Dyer made a motion to pursue the grant opportunity and approve the policy as presented. Kim Armstrong seconded the motion. Motion carried.

Tom Smith explained that for the department to add the additional Full Time Officer position the officer would be paid \$20.66 hr. and the estimated health care costs would be \$10,000.00 a year. There was some discussion regarding the purpose of hiring an additional Full Time Officer will eventually stop/slow down the Part Time revolving door. Jen Sikora made a motion to move Patrol Officer Michelle Davis into this position with a starting date of March 1, 2018. Kim Armstrong seconded the motion. Motion carried.



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Lee Dyer made a motion to adjourn to executive session at 5:30 p.m. for contractual purposes. Jen Sikora seconded the motion. Motion carried.

Kim Armstrong made a motion to return to public session at 6:00 p.m. Lee Dyer seconded the motion. Motion carried.

Kim Armstrong made a motion recommending that both municipalities modify the EC/SF Regional Police Charter Agreement to remove the incorrect language per Police Solicitor Racunas' recommendation. Jen Sikora seconded the motion. Motion carried.

Jen Sikora made a motion to adjourn the meeting at 6:05 p.m. Lee Dyer seconded the motion. Motion carried.

Respectfully submitted,

Nadine Grabe,  
ECSF Regional PD Secretary