



Evans City/Seven Fields Regional Police
Commission Meeting Minutes
July 26, 2021 @ 5:15 p.m. (Seven Fields)

Members Present: Cheri Deener, Dean Galitsis, Dean Zinkhann, Michael Baer, Tom Smith, Regional Police Administrator, and via phone conference call Matt Racunas, Solicitor.

Michael Baer made a motion to approve the May 24, 2021 meeting minutes as presented. Cheri Deener seconded the motion. Motion carried.

Michael Baer made a motion to approve the payables (5/22-7/21/2021), as presented at this meeting. Cheri Deener seconded the motion. Motion carried.

The Evans City Seven Fields Calls for Service for May and June 2021 were reviewed by the Commission Members. Regional Police Administrator Smith noted in May 2021 there were 87 calls for Evans City Borough and 89 calls in the Borough of Seven Fields. In June 2021, Evans City Borough had 89 calls and the Borough of Seven Fields had 116 calls. There were no questions.

Regional Police Administrator Smith presented the 2021 2nd Quarter Budget Analysis and Fund Balances report. Regional Police Administrator Smith, stated that revenue is at 48% of what was projected and noted that revenue from Seneca Valley School District was only at 80% due to the students not having in-class learning 100% of the time. Payroll costs including full and part-time wages are at 46%. He stated that overtime costs are at 40% and is happy with that. We had two officers who went through Field Officer Training. Automobile expenses are at 31%, which included the annual payment for the 2018 Ford. Rotating the vehicle leases every few years has kept the maintenance costs down. Overall, at the 6-month mark, the budget is at 45.5%. There were no questions from the commission members.

Regional Police Administrator Smith presented the invoice (\$3,925) and results from the 2020 External Audit. He was pleased to announce that there were no findings or issues found in the audit. Dean Zinkhann made a motion to pay the 2020 external audit invoice from Hosack, Specht, Muetzel, and Wood Accountants in the amount of \$3,925. Michael Baer seconded the motion. Motion carried.

Regional Police Administrator Smith stated that Evans City Borough requested that the ECSF Regional Police Department participate in their National Night Out event on August 3, 2021, at EDCO Park. Chief McCombs and another officer would attend. He explained that per the Collective Bargaining Agreement this is considered a special event and Evans City Borough will be charged back for the officer's payroll cost (\$181.80). Michael Baer made a motion to approve ECSF Regional Police Department attending National Night Out at EDCO Park on August 3, 2021. Dean Zinkhann seconded the motion. Motion carried.

Regional Police Administrator Smith presented the request for the ECSF Regional Police Department to participate in Butler County Youth Day on Saturday, August 21, 2021. Corporal Longdon would attend the event at the cost of \$181.80 to cover his payroll. Cheri Deener made a motion to send Corporal Longdon to Butler County Youth Day at the cost of \$181.80. Michael Baer seconded the motion. Motion carried.

Regional Police Administrator Smith presented the request for Officers Podolec and Scalise to attend a Survival Tactics training course on September 15, 2021, hosted by the New Castle Police

Department. Corporal Longdon commented that this is the first time any of the officers have attended this course, but Chief McCombs and himself feel it would benefit them. The cost for each officer is \$199 course + \$184.08 payroll = \$383.08 each. Michael Baer made a motion to send Officers Podolec and Scalise to Survival Tactic Training on September 15, 2021, at the total cost of \$ 766.16. Cheri Deener seconded the motion. Motion carried.

Regional Police Administrator Smith noted that we will be starting the ECSF Regional Police Department budget for 2022 so it will be ready to go out to both municipalities for their budgets.

Dean Zinkhann made a motion to adjourn the meeting at 5:33 pm. Cheri Deener seconded the motion. Motion carried.

Respectfully submitted,

Lori Brooks
ECSF Regional PD Secretary