



Evans City/Seven Fields Regional Police
Commission Meeting Minutes
May 24, 2021 @ 5:15 p.m. (Seven Fields)

Members Present: Cheri Deener, Dean Galitsis, Dean Zinkhann, Chief McCombs, Tom Smith, Regional Police Administrator, and via phone conference call, Dawn Servello, and Matt Racunas, Solicitor.

Cheri Deener made a motion to approve the March 22, 2021 meeting minutes as presented. Dean Zinkhann seconded the motion. Motion carried.

Cheri Deener made a motion to approve the payables (3/19-5/21/2021), as presented at this meeting. Dawn Servello seconded the motion. Motion carried.

The Evans City Seven Fields Calls for Service for March and April 2021 were reviewed by the Commission Members. Chief McCombs noted in March 2021 there were 80 calls for Evans City Borough and 87 calls in the Borough of Seven Fields. In April 2021, Evans City Borough had 58 calls and the Borough of Seven Fields had 72 calls. There were no questions.

Regional Police Administrator Smith presented the 2021 1st Quarter Budget Analysis and Fund Balances report. Regional Police Administrator Smith, stated that revenue is at 22.6% and overall expenditures are where they should be at. Overtime costs are reasonable. We had two officers who went through Field Officer Training. Overall, the budget is at 24.6%. There were no questions from the commission members. Cheri Deener mentioned that the air conditioner at the Evans City Borough building is going to need replacing at the approximate cost is \$10K. Regional Police Administrator Smith commented that the ECSF Regional Police Department is considered a tenant and the ECSF Regional Police department contributing to the cost of replacing the air conditioner will be something the ECSF Regional Police Commission would have to vote on when the time comes.

Regional Police Administrator Smith presented an invoice (\$4,000) from Thomas J. Anderson and Associates for the preparation of the 2021 pension actuarial valuation report and GASB 67 schedules. He explained this expense was included in the 2021 budget. Dean Zinkhann made a motion to pay the invoice from Thomas J. Anderson and Assoc. for \$4,000. Cheri Deener seconded the motion. Motion carried.

Regional Police Administrator Smith stated that an advertisement for the Full-time officer position was placed and the ECSF Regional Police Department received no outside interest in the position. He stated that current part-time Officer Christopher Scalise expressed interest in the Full-time position. Mr. Smith described Officer Scalise's demeanor as professional and outstanding, and Chief McCombs agreed. Mr. Smith added that monies have been budgeted in 2021 to cover the cost of his health insurance. Dawn Servello made a motion the approve the hiring of Officer Chris Scalise to a full-time officer effective June 1, 2021. Cheri Deener seconded the motion. Motion carried.

Regional Police Administrator Smith presented the request to send Corporal Longdon to Taser Instructor training on June 14, 2021. He stated the total cost of the training will be \$647.90, which includes the cost of the course and the payroll costs. Cheri Deener made a motion to send Corporal Longdon to Taser Instructor training at the cost of \$647.90. Dean Zinkhann seconded the motion. Motion carried.

Regional Police Administrator Smith presented Resolution 2021-01 and Resolution 2021-02 which are required by PA State law. He explained Resolution 2021-01 is for the disposition of the ECSF Regional Police Department's obsolete computer equipment. The hard drives will be removed from the computers and the equipment listed in Resolution 2021-01 will be recycled by Environmental Coordination Services and Recycling for a nominal fee. Cheri Deener made a motion to approve Resolution 2021-01 for the disposition of computer equipment for a nominal fee. Dean Zinkhann seconded the motion. Motion carried.

Regional Police Administrator Smith then explained Resolution 2021-02 is for the sale of radio equipment which is obsolete since Butler County 911 now operates on a different bandwidth. Chief McCombs stated that the radio equipment will be put up for open bid on Muncibid.com since other police departments still use the bandwidth the radios operate on. Cheri Deener made a motion to approve Resolution 2021-02 for the sale of radio equipment. Dean Zinkhann seconded the motion. Motion carried.

Dean Zinkhann asked why special events in the boroughs are billed separately. Regional Police Administrator Smith and Chief McCombs explained the officer is dedicated specifically to that detail/event. Otherwise, they may be called out to an incident and have to leave the event.

Dean Zinkhann made a motion to adjourn the meeting at 5:37 pm. Cheri Deener seconded the motion. Motion carried.

Respectfully submitted,

Lori Brooks
ECSF Regional PD Secretary