



Evans City/Seven Fields Regional Police  
Meeting Minutes  
May 23, 2016 (Seven Fields)

---



Members Present: Jen Sikora, Kim Armstrong, Dawn Servello, Dean Zinkhann, Mike Baer, Lee Dyer, Chief McCombs, Tom Smith, Secretary, Nadine Grabe and Solicitor, Matt Racunas.

Jen Sikora made a motion to accept the meeting minutes from April 18, 2016. Kim Armstrong seconded the motion. Motion carried.

Kim Armstrong made a motion to approve the May payables as presented. Jen Sikora seconded the motion. Motion carried.

Evans City Seven Fields Regional Police Calls for month of April was given to Commission Members.

Evans City Seven Fields Regional Police 2016-2017 Police Services Agreement. The Commission decided to send a letter to the School District proposing an increase in the amount of \$39.53 per hour to be more comparable to Zelienople Borough Police Department which is comparable in size to our department as far as population and department make up. Tom Smith will be communicating with the solicitor to draft a letter to send to the School District proposing the changes for the 2016-2017 contract year.

Jen Sikora made a motion to approve repairs on the the Ford Explorer cruiser to be completed by Jeff's Auto Service not to exceed \$990.49. Mike Baer seconded the motion. Motion carried.

Tom Smith had recently been informed that the holding cell in the Evans City Office does not have a camera to monitor activity while there is someone being detained and he feels that this could be a liability issue for the department. Jen Sikora made a motion to purchase a Lorex 8-channel HD Security System from Costco at a cost of \$499.99 and hire someone to install the system at the office. Dawn Servello seconded the motion. Motion carried.

Evans City Seven Fields Regional Police Department Fleet Detailing. Proposals were gotten from two companies at a cost of approximately \$140.00 per vehicle. Lee Dyer suggested this item be tabled until additional information could be obtained for the possibility of getting the services at a lesser cost.

Jen Sikora made a motion to purchase three new fire extinguishers and 5 mounting brackets from ABC Fire Extinguisher for the department vehicles. The extinguishers would then be serviced by ABC Fire Extinguishers in the future. Dean Zinkhann seconded the motion. Motion carried.

Solicitor Racunas explained that the bargaining unit had a minor change to the Personell Manual to correct the model of the Tasers that are currently being used by the department. He would also like the commission to approve the complete manual at this time acknowledging the change. Kim Armstrong made such motion as recommended by the solicitor. Jen Sikora seconded the motion. Motion carried.

Jen Sikora made a motion to approve the Non-Lethal Force Policy for the Evans City Seven Fields Regional Police Department. Dean Zinkhann seconded the motion. Motion carried.



Evans City/Seven Fields Regional Police  
Meeting Minutes  
May 23, 2016 (Seven Fields)

---

Tom Smith wanted to withdrawl the potential new copier for the Evans City Office at this time. He suggested that the Commission revisit the topic in a few years when Evans City Borough's contract may be re-negotiated.

Jen Sikora made a motion to authorize Corporal Longdon to participate in the Butler County Sportsmen for Youth Field Day held on June 4, 2016. Lee Dyer seconded the motion. Motion carried.

Chief McCombs gave a presentation to Commission members on the data collection from the Speed Radar Unit showing the benefits of the reporting capabilities and information that it gathers.

Kim Armstrong made a motion to adjourn to executive session for a personell matter @ 6:10 p.m. Lee Dyer seconded the motion. Motion carried.

Jen Sikora made a motion to return to public session @ 6:35 p.m. Lee Dyer seconded the motion. Motion carried.

Jen Sikora made a motion to advertise a part time police officer position. Kim Armstrong seconded the motion. Motion carried.

Kim Armstrong made a motion to adjourn the meeting @ 6:37 p.m. Jen Sikora seconded the motion. Motion carried.

Respectfully submitted,

Nadine Grabe,  
ECSF Regional PD Secretary