



Evans City/Seven Fields Regional Police  
Meeting Minutes

October 28, 2019 @ 5:15 p.m. (Seven Fields)

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Members Present: Dawn Servello, Kim Armstrong, Michael Baer, Dean Galitsis, Dean Zinkhann, Chief McCombs, Tom Smith, Regional Police Administrator, and Matt Racunas, Solicitor.

Dawn Servello made a motion to approve the September 9, 2019 meeting minutes as presented. Dean Galitsis seconded the motion. Motion carried.

Dawn Servello made a motion to approve the payables (8/24-10/25/2019) as presented at this meeting. Kim Armstrong seconded the motion. Motion carried.

The Evans City Seven Fields Calls for Service for September 2019 were reviewed by the Commission Members. Regional Police Administrator Smith commented that Officer Carusone finished his Field Training in mid-October. There were no other comments.

Regional Police Administrator Smith reviewed the ECSF Police Department's 3<sup>rd</sup> quarter Budget Analysis. He stated that overall, we are right where we need to be with the department expenses at 74% of what was budgeted and the revenue is at 76.3%. He mentioned that our capital reserve fund is at \$89,045.66, and we are going into the 4<sup>th</sup> quarter very strong.

Regional Police Administrator Smith reviewed the EC/SF Regional Police Department 2020 Budget. He stated that the 2020 budget has increased a little under 5% from last year. He explained that the 2020 Apportionment Formula modified the costs for each borough. Evans City Borough's financial obligation decreased for the EC/SF Regional Police Department 2020 Budget going from 47% to 38.5% (\$299,529). Seven Fields Borough's will be 61.5% up from 53% (\$478,469). Kim Armstrong made a motion to accept the EC/SF Regional Police Department Budget for 2020. Dean Galitsis seconded the motion. Motion carried.

Regional Police Administrator Smith presented the Bulletproof Vest Partnership grant. Chief McCombs explained that the EC/SF Regional Police Department was awarded a matching grant to purchase bulletproof vests. The vest will be purchased through North Eastern Uniform who offers state contract pricing. Chief McCombs said that not all the vests will be purchased at the same time, due to some vests in use are newer, and the department has 2-3 years to use the grant funds. Dawn Servello made a motion to approve the cost of purchasing bulletproof vests at the total cost of \$8,680 and to accept the \$4,166 Bulletproof Partnership grant, with earmarking Capital Reserve funds at a 50% match. Michael Baer seconded the motion. Motion carried.

Regional Police Administrator Smith reviewed the 2019 State Aid and Minimum Municipal Obligation (MMO) Pension letter from Thomas J. Anderson and Associates for the EC/SF Regional Police Department. He noted that the 2019 pension obligation was \$45,709 and the department received State Aid in the amount of \$40,964 for the pension obligation. He stated that the department is obligated to cover the shortfall of \$4,745. Dawn Servello made a motion to approve the MMO payment for the pension shortfall in the total amount of \$4,745. Michael Baer seconded the motion. Motion carried.

Regional Police Administrator Smith also presented Resolution 2019-01 which approves the elimination of pension member contributions which must be authorized annually under Act 30 Dawn Servello made a motion to approve Resolution 2019-01. Kim Armstrong seconded the motion. Motion carried

Regional Police Administrator Smith reviewed the EC/SF Regional Police Department's 2020 Health Insurance Benefit Renewal Rates. He explained the rates have increased by 3% from last year. Kim Armstrong made a motion to accept the 3% cost increase for healthcare benefits. Dean Zinkhann seconded the motion. Motion carried.

Tom Smith requested an adjournment to executive session for a personnel matter. Kim Armstrong made a motion to adjourn to an executive session at 5:32 p.m. Dawn Servello seconded the motion. Motion carried.

The executive session ended at 5:39 pm. The meeting was recommenced.

Dawn Servello made a motion to adjourn the meeting at 5:47 pm. Kim Armstrong seconded the motion. Motion carried.

Respectfully submitted,

Lori Brooks  
ECSF Regional PD Secretary