



Evans City/Seven Fields Regional Police
Commission Meeting Minutes
August 24, 2020 @ 5:15 p.m. (Seven Fields)

Members Present: Dawn Servello, Cheri Deener, Dean Galitsis, Dean Zinkhann, Michael Baer, Chief McCombs, Tom Smith, Regional Police Administrator, and via phone conference call and Matt Racunas, Solicitor.

Dawn Servello made a motion to approve the July 27, 2020 meeting minutes as presented. Dean Zinkhann seconded the motion. Motion carried.

Dawn Servello made a motion to approve the payables (7/25-8/21/2020), as presented at this meeting. Michael Baer seconded the motion. Motion carried.

The Evans City Seven Fields Calls for Service for July 2020 were reviewed by the Commission Members. Regional Police Administrator Smith noted that there were 51 calls for Evans City Borough and 100 calls for Seven Fields Borough. There were no questions.

Regional Police Administrator Smith requested that the 2019-2020 Seneca Valley Police Services Agreement with the Evans City Seven Fields Regional Police Department be reduced in good faith by 52 days since the number of days the students were in the school building was less due to COVID-19. This will decrease the agreement by \$8,736. Dawn Servello made a motion to approve the \$8,736 contractual change in the 2019-2020 Seneca Valley Police Services Agreement. Diana Zoelle seconded the motion. Motion carried.

Regional Police Administrator Smith presented the results from the 2019 External Audit. He was pleased to note that there were no issues found in the audit. The 2019 external audit invoice from Hosack, Specht, Muetzel, and Wood Accountants in the amount of \$3,850 was approved in the payables.

Regional Police Administrator Smith requested approval to pay the annual WatchGuard Video annual maintenance and warranty invoice (\$1,200). He stated that the invoice was adjusted to cover the months July thru December 2020 which will keep it under the amount budgeted for 2020. He explained that in 2021 we will budget for 12 months at \$2,400. Dean Zinkhann asked how many units were covered under the agreement. Chief McCombs explained the 5 units run wireless and are the latest technology they offer. Dean Zinkhann made a motion to pay the WatchGuard annual invoice at the cost of \$1,200. Cheri Deener seconded the motion. Motion carried.

Regional Police Administrator Smith requested authorization to pay the repair bill for the Ford 2014 for \$3,373.45 from the capital reserve account. Michael Baer made a motion to pay the repair bill for \$3,373.45. Diana Zoelle seconded the motion. Motion carried.

Regional Police Administrator Smith explained that the ECSF Regional Police Department would like to purchase two 2020 Ford Interceptor Police Vehicles from the Tri-Star Ford dealership at the selling price of \$42,135 each. He said that they are willing to give us respectfully \$4,500 (Ford 2014) and \$5,500 (Ford 2015) for the trade-ins. The trade-ins would lower the amount financed \$84,732 to \$74,732. He explained he would like to hold off on the trade-in because there is a taxi cab company that the ECSF Regional Police Department had used in the past who may offer a higher amount for the trade-in of these vehicles. Regional Police Administrator Smith requested

authorization to move forward leasing two vehicles through Tax-exempt leasing at a 2.85% interest rate for 4 years not to exceed \$84,732. Michael Baer made a motion to approve investigation for leasing two vehicles through Tax-Exempt leasing. Dean Galitsis seconded the motion. Motion carried.

Regional Police Administrator Smith presented ECSF Regional Police Pension 2021 Minimum Municipal Obligation and anticipated State Aid which needs approval by September 30, 2020. He explained the 2021 MMO will be \$53,873 with anticipated State Aid of \$40,000. He explained the State Aid is less due to not getting credit because we were down one full-time officer. Regional Police Administrator Smith requested a motion to commit \$53,873 for the Pension MMO in the 2021 Budget. Mike Baer made a motion to commit \$53,873 for the Pension MMO in the 2021 ECSF Regional Police Department Budget. Dean Galitsis seconded the motion. Motion carried.

Regional Police Administrator Smith requested a motion to make the full-time job offer to part-time Officer Mike Podolec. Dawn Servello made a motion to offer Officer Mike Podolec a full-time job. Mike Baer seconded the motion. Motion carried.

Regional Police Administrator Smith explained that the part-time officer candidate was unable to attend this evening and the interview will be rescheduled with himself and Chief McCombs before the next commission meeting.

Regional Police Administrator Smith noted that the 2021 ESCF Regional Police Department budget will be presented at the next ECSF Regional Police Department Commission meeting in September.

Dean Zinkhann made a motion to adjourn the meeting at 5:40 pm. Dean Galitsis seconded the motion. Motion carried.

Respectfully submitted,

Lori Brooks
ECSF Regional PD Secretary