



Evans City/Seven Fields Regional Police
Commission Meeting Minutes
September 28, 2020 @ 5:15 p.m. (Seven Fields)

Members Present: Cheri Deener, Dean Galitsis, Dean Zinkhann, Chief McCombs, Tom Smith, Regional Police Administrator, and via phone conference call Michael Baer and Matt Racunas, Solicitor.

Dean Zinkhann made a motion to approve the August 24, 2020 meeting minutes as presented. Dean Galitsis seconded the motion. Motion carried.

Cheri Deener made a motion to approve the payables (8/22-09/25/2020), as presented at this meeting. Dean Zinkhann seconded the motion. Motion carried.

The Evans City Seven Fields Calls for Service for August 2020 were reviewed by the Commission Members. Regional Police Administrator Smith noted that there were 79 calls for Evans City Borough and 81 calls for Seven Fields Borough. There were no questions.

Regional Police Administrator Smith introduced Brad Gicopoulos who was interviewed by Chief McCombs and himself for the part-time officer position. He told the ECSF Police Commission that Brad is a recent graduate of the Beaver County Community College Police Academy, received his Bachelor's Degree from Northern Michigan University, and is working towards his Associates' degree in police technology. He was given the leadership award in his police academy class. Regional Police Administrator Smith requested the Brad be hired with a starting date of October 1, 2020, to begin his Field Officer Training. Brad Gicopoulos greeted the police commission members. Mike Baer made a motion to hire Brad Gicopoulos. Dean Galitsis seconded the motion. Motion carried.

Regional Police Administrator Smith presented the ECSF Regional Police Budget for 2021. He summarized it has been projected that revenue will be \$98,410. Police wages are projected at \$500,509 which is a 2.34% increase which includes the decrease in the medical opt-out payments. Police officer direct costs (\$31,390) are at a 2.3% increase. The purchase of two new 2020 SUVs and the selling of the two existing vehicles is included. Therefore, the automobile costs are at a 52% increase. This cost may decrease depending on what the unopened bids for buying the cars are. Overall the insurances have gone up 20.2%. The total budget with the contingency is \$918,410 with a deficit of \$820,034 which is a 5.4% increase. Regional Police Administrator Smith requested to earmark \$25,000 in the Capital Reserve project budget in 2021 for the purchase of a second patrol license plate reader. Since they have been proven to be successful, that will enable us to have one in Seven Fields and one in Evans City. Dean Zinkhann asked if the price of the vehicles included the price of installing the equipment. Regional Police Administrator Smith confirmed that it was included. Cheri Deener and Dean Galitsis asked if we get the medical insurance from Municipal Benefits Services (MBS) and if we are obligated to stay with them. It was confirmed that the police department does use MBS for medical insurance. Also, it was explained the medical insurance rates did not go up by much, but in last year's budget Sgt. Myers' medical benefits costs were put in the contingency line but now were moved up to the insurance section which is where the increase from.

Regional Police Administrator Smith opened the bids for the sale of the ECSF Regional Police Department 2014 (mileage 83K) and 2015 (mileage 69K) Ford Interceptor Police Vehicles. The first bid was from Bay Ridge Motors, Inc. in Island Lake, Illinois. They offered \$5,005 for the 2014

Ford and \$5,075 for the 2015 Ford. The second bid from Chicago Motors, Inc. They offered \$5,207 for the 2014 Ford and \$6,207 for the 2015 Ford. Dean Galitsis made a motion to accept the bid from Chicago Motors, Inc. for the sale of both the 2014 and 2015 Ford Interceptor Police Vehicles at a total of \$11,414. Dean Zinkhann seconded the motion. Motion carried.

Regional Police Administrator Smith requested authorization to run the legal ad in the Butler Eagle for the 2021 ECSF Regional Police Budget. Dean Galitsis made a motion to run the legal ad for the 2021 ECSF Regional Police Department budget. Cheri Deener seconded the motion. Motion carried.

Regional Police Administrator Smith presented the request for the purchase of a new server for the ECSF Regional Police Department. He asked Chief McCombs to give some background on the issues we have been having with the current server. Chief McCombs explained that the current server is six years old and is on its last leg. This server was installed by Tim Jones who would proactively monitor the server and tell us of issues. Mr. Jones has since retired. Our current IT service provider, CompUGig, does not monitor the server. Chief McCombs spoke with Jeff Gooch at Innovative Public Safety who is the IT service provider for the Cranberry Township Police Department and is very educated on technology for public service. Mr. Gooch looked at all the components of the police department's computer system. He suggested that all the computers should be running on uniform Windows software versions, and we should go back to 24-hour monitoring of the server. Both companies submitted bids for a new server, Innovative Public Safety's was \$5,185 and CompUGig's was \$13,662.37. Regional Police Administrator Smith requested authorization to purchase the server at the cost of \$5,185 from Innovative Public Safety and to move the ECSF Regional Police Department's IT service provider to Innovative Public Safety at the fixed cost of \$9,463.50 annually. Chief McCombs will request a pro-rated bill for 10/1-12/31/20 from Innovated Public Safety. Michael Baer made a motion to approve the purchase of the new server for \$5,185 from Innovative Public Safety and to also have them provide the police department's IT service at the cost of \$9,463.50 annually. Dean Galitsis seconded the motion. Motion carried.

Regional Police Administrator Smith presented ECSF Regional Police Pension 2020 Minimum Municipal Obligation (MMO) and State Aid which was deposited on September 29, 2020. He explained the 2020 State Aid was budgeted at \$46,843, but we were awarded \$2,395.33 more than anticipated. The total 2020 State Aid for the pension is \$49,238.33. Since the MMO is \$53,578, the ECSF Regional Police Dept. will have to cover the difference of \$4,339.67. Regional Police Administrator Smith requested a motion to accept and pay the Pension MMO for 2020. Dean Galitsis made a motion to accept and pay the 2020 Pension MMO for \$53,578. Dean Zinkhann seconded the motion. Motion carried.

Dean Galitsis made a motion to adjourn the meeting at 5:48 pm. Dean Zinkhann seconded the motion. Motion carried.

Respectfully submitted,

Lori Brooks
ECSF Regional PD Secretary